

# **Town of Lee Recreation Commission**

## **Meeting Minutes for 10/04/2016 (Amended on 11/1/2016)**

### Call to Order

- Meeting called to order at 6:30PM.
- Larry Kindberg, Joseph Hannon, Annette Brown and James Lonano were in attendance.
- The minutes from the June meeting were approved.

### Treasurer's Report

- An updated accounting is needed. However, there are funds left in the account following the Lee Fair.

### Old Business

- Discussed the gift certificate from Pawtuckaway Nursery for the tree donation.
  - The members agreed that we will hold off on further action until the spring due to planting season and current draught conditions.
- On 9/26/2016, Larry made a presentation to the Select Board about restoring the Recreation Commission's authority as contemplated under the RSA.
  - The members reviewed the history and reasons for seeking the reinstatement of the Commission's authority, namely confusion and lack of communication between the Commission and the Select Board surrounding the pavilion project at Little River Park ("LRP").
  - The Select Board advised that they will take the matter under advisement.
  - The Commission will continue to follow this matter toward a final resolution.

### New Business

- The following slate was put forth for the election of Officers for 2016-2017: Larry Kindberg – Chairperson; James Lonano – Secretary; Annette Brown – Treasurer.
  - Motion to accept the slate of officers by Annette Brown, second by Joseph Hannon. The motion passed with unanimous vote.
- It was agreed that the Commission will continue with established programs Easter Egg Hunt, Fishing Derby and Model Rocket Day.
- Additional programming was discussed for the 2016-2017 year, including Movie Nights at LRP.
  - Annette Brown secured price quotes for the rental of projector, screen and popcorn machine.
  - Possible themes discussed included a Kids' Night and Seniors' Night, with possible co-sponsorship with the Police and Fire departments.
  - It was agreed to recommend a \$1000 allocation in the budget for this program.
  - Annette Brown will put together a proposed program schedule for further consideration.
- Other possible programs/projects included refurbishment of the tennis courts, a Fall Bonfire (once the piles are removed from LRP), and installation of a bocce ball court.

- The members discussed a preliminary budget proposal for 2018 prior to its submission deadline in December 2016. The following recommended adjustments were discussed:
  - Increase the budget for electrical to \$1000 to compensate for installation of light fixtures at the pavilion and additional utility usage;
  - Increase the budget for the Easter Egg Hunt to \$1000 to account for increased costs;
  - Include the allocation for the Part-time Programs Coordinator at \$15,000;
  - Remove the allocation for BBQ grills at LRP since they have already installed;
  - Revisit the Misc. Programs allocation upon review of next month's budget report.
- The Select Board has requested the Commission's input on the installation of a potable water source at LRP.
  - The Commission does not agree that potable water is needed at LRP since people already bring in their own water. Further, the Commission is concerned that the well is located in the runoff area at LRP and there is concern regarding maintaining the required 500 foot "barrier" zone around the well given that fertilizer is applied to the nearby athletic fields.
  - However, should a potable water system be installed at LRP, it is the Commission's recommendation that a spigot be installed with a spring-loaded valve/handle with the option of changing the head to manual with a portable filtration system for filtered water.
  - The Commission also recommends that the Select Board complete the well house and install a timer system on any potable water system installed.

#### Conclusion

- The next meeting is scheduled for Tuesday, November 1, 2016 at 6:30PM to be held at the Public Safety Complex.
- The meeting was adjourned at 7:45PM.